

Beverly Beach Improvement Club
Board of Trustees Meeting
March 16, 2018

The meeting was held at 1842 Foliage St., Beverly Beach and called to order at 10:00 am by President Robin Charlwood.

BBIC Board Members Present:

Robin Charlwood, Gordy Frederickson, Linda Kemp, Jim Norman, Ron Knox and Trisha Brigham. John Barney was unable to attend.

Everyone was welcomed. Robin handed out copies of the agenda and budget report.

1). Fiscal Status Report:

Linda reported on budget and overdue notifications. There was discussion of water hookups and capital reserves with further discussion to continue prior to the annual meeting. It was agreed there is a need to create an account for property management expenses such as the recent tree removal expense. Ron will look into no risk investments and report back to the board. Overall the board agreed, we are seven months into the budget and it is in good shape.

2). Tree Issue:

The board agreed to follow and meet all Island County requirements for the removal of the hazardous tree. The tree has been removed. The final cost for permitting, report and removal was \$1,762.00.

3). Lawn Mowing at the Water Treatment Site:

The board agreed to accept the bid from Garvin Hagen at \$120.00 per month for mowing both inside and outside of the fenced area.

Independent contractor agreements will be given to Jim Lightner for water meter reading and Garvin Hagen for lawn care. The board also approved the contract for WWS to read meters when deemed necessary.

4). Roof Repair:

The roof and gutters on water treatment site have been completed. The cost for the roof was \$2,989.25 and the gutters \$597.85.

5). Water Treatment Site Drainage:

The board has agreed to use Alan's Septic to do the work needed for drainage around the water treatment site. Numerous attempts were made to get alternative bids, but there was no response.

6). 2018 Annual Meeting Planning:

The annual meeting is August 18, 2018 with a picnic to follow. The room has been reserved. The Picnic committee will be led by Deanna Johnson. The board will meet in June for planning.

7). Board Nominations:

Disappointment was expressed by board members in regards to receiving only one response from our solicitation letter. We are pleased to report the one response is for the treasurer position. Board members met with Laura Lahm and find her to be highly qualified in the field of finance and accounting. We all appreciate her willingness to join the board.

8 and 9). WWS Status, Water Quality and CI:

Members of the water team had a review meeting with WWS to clarify and discuss concerns and possible actions to be taken. The team will continue to monitor their performance.

11). Property Maintenance Work Parties:

There will be minor maintenance tasks required in the community. The board will solicit volunteers as needed.

12). Filing System:

The secretary (Trisha Brigham) will house the hard copy files. Trisha will contact Dianne Shiner and set up a time to meet with her and hand over the hard copy files.

13). Resolution of IRS 990 Filing Issue:

After much discussion and research the board agreed we will continue to file as a 501c4.

14). Other Business:

John Horn will work on new directory.

Robin shared the state's Small Water System Management Guide. The board agreed to review our operating manuals with WWS and the state's Small Water System Management program requirements . Further discussion will continue.

The meeting adjourned at 11:50.

Respectfully submitted by Trisha Brigham, Secretary BBIC