

BEVERLY BEACH IMPROVEMENT CLUB

Board of Trustees

Meeting Minutes of **June 29, 2011**

The meeting was called to order at 10:00 am at the home of Trustee Dianne Shiner.

Attendees: Fred Marshall, Joel Wight, Ron Buzard, Maureen Horn, David Demorest, Jim Lightner and Dianne Shiner.

All members confirmed that they have read and approve the minutes of June 1. After review, Board minutes are now posted on the BBIC website.

WATER MANAGER LETTER

The Board is in receipt of a June 24th letter from Sue Wicklund regarding the Board decision to change to contractor status effective August 1. On behalf of the president, Joel drafted a response, confirming our appreciation of her service and inviting her to submit a contracting bid by July 15. If Sue does not bid and her services are needed to make a smooth transition to a new contractor, she will be paid on the basis of \$25/hr after August 1.

TREASURER REPORT

Maureen Horn noted that a lien for \$720 of outstanding debt had not been in place at the time of the foreclosure of the Bloom property. Attempts will be made to recover the debt from the new owners before writing this amount off as bad debt.

BILLING SYSTEM

MSA: *That we will propose to the membership fixed fees of:

- \$60 dues by all owners (143),
- \$240 capital reserve assessment of all hookups (120)
- \$200 basic operating fees for all connections (107)

to be billed annually (may be paid biannually),

*That 5000 gal/month/connection is included in the basic fee,

*That usage over 5000 gal/**mo** will be billed, on a quarterly basis, at the rate of \$0.0108/gal,

*That billing for usage over 5000/gal/mo will begin with the 2nd quarter of the fiscal year (Nov 2011 through Jan 2012, so that the first statements will be issued in early February).

This motion was unanimous and the result of much discussion, including research by David Demorest and Dianne Shiner. A budget comparison (FY09-10-11) and a billing option matrix were utilized in addition to the materials used in the original report prepared by David and Lloyd Hammell. The Board believes that this resolution will meet the goals found in the report (all cost recovery, fairness, conservation, and adequate reserves).

RESERVES

MSA: *That we will open a separate account for the Capital Reserve fund,

*That we will seed the Capital Reserve with \$35,000 of our current savings (approximately \$60,000),

*That we will identify \$10,000 of our current savings as an Operating Reserve in our accounting system, and

*That the balance of our savings will remain as a Contingency Fund.

METER READING

As the BBIC meter reader, Jim expressed concern about the volume of questions regarding usage. Once everyone has received their new usage account numbers, David will post monthly usage on our website so that members can check their usage on a monthly basis. Discussion of how to handle leaks was postponed to our next meeting.

CONTRACTOR SELECTION

Ron Buzard has interviewed 3 different possible water management contractors on site, and prepared an excellent comparative grid of their services and rates. A few additional questions were raised regarding licensing, bonding, and emergency access to be checked by Ron. A decision will be made at our next meeting after Sue has a chance to respond. Ron will invite whoever is chosen to the Annual Meeting.

NOMINATIONS

Joel reported the following slate for the Board:

President: Fred Marshall

Vice President: Joel Wight

Secretary: Dianne Shiner

Treasurer: Maureen Horn

Trustees: Ron Buzard, Jim Lightner, and Jean Summers.

The Board endorsed the nominations to be presented at the Annual Meeting

ANNUAL MEETING MAILING

The meeting announcement packet will include:

Letter announcing date, nominations, and other business (Fred/Ron)

Rate report and recommendations (Dianne)

Usage chart with account numbers (David)

Water Quality report (Ron).

Mailing party will meet at 9 am, Thursday June 30, at Dianne's.

NEXT MEETING

Monday, July 18, 10 am at Dianne's. Continuing agenda includes:

Contractor selection

Biller selection

Leakage billing policy

How/who will present rate report/recommendations at annual meeting

ByLaws/Articles changes

Submitted by Dianne Shiner for Secretary Ron Buzard