

Beverly Beach Improvement Club  
Board of Trustees Meeting-March 7, 2008

The Board met at 11:30 AM at the home of President Ron Buzard. Present were Trustees Anita Jerome, Fred Marshall and Dianne Shiner, Secretary-Treasurer Terry Hawthorne, as well as Water System Operator Sue Wicklund. Trustees Lloyd Hammel and Ray Owen were unable to attend.

The minutes of the 11/19/07 Board meeting were reviewed. The Mine/Rose (previously Grannum) property was discussed briefly and it was suggested that a written document regarding the Club easement be drawn up so that any future owners are also clearly aware of the situation with the fence that is on Club property. Ron will talk to Lloyd about it.

Treasurer's Report-

\*Terry reported that there was \$45,993.65 in the Club savings account and \$2,258.32 in the checking account. Two escrow checks, including an \$11,000 hook-up fee from the sale of Lot 116 in Division 1 were to be deposited that day.

\*Four members have not paid the second installment due January 31<sup>st</sup>, with two of them not having paid anything for this fiscal year. It was decided that Terry would draft a second letter to Beverly McNeil and Scott Waldal to include the section of the By-Laws that refers to termination of membership for non-payment of annual dues. The letter would be signed by the Board and would be sent certified with return receipt required.

\*Late fees for payment of dues were discussed since it doesn't appear that there is a specific guideline of when they should be assessed. It was decided that a late fee would be assessed if a payment is not received by the last day of the following month in which it is due.

Water System Report-

\*Sue will be taking the Water Distribution Manager test in June. Since this test would also benefit the Baby Island Water District that Sue works for, it was suggested that Baby Island split the costs of the test and a class that she will attend in May. Sue will get back to us after she talks to the Baby Island Board.

\*Sue agreed to flush the main lines once per quarter. She will come up with a schedule and put a notice up on the community board adjacent to the old well lot a week before flushing occurs. Ron said that he could send out an e-mail to those members that we have e-mail addresses for as well. Sue will come up with a schedule and recommendations for the BBIC membership, such as turning off individual shut-off valves at the street on the day of flushing and running an outside faucet first after turning your water back on at the street.

Ron updated the Board with the latest from the Department of Health (DOH) on additional water hookups. They have granted 61 new hookups. A letter drafted by Ron to the membership regarding the increased allocation of water hookups, as well as an explanation of the CCCP and the CCCP Board Resolution (see more below) was reviewed.

DOH Cross-Connection Control Program (CCCP)-

The BBIC CCCP Resolution was reviewed. A letter will be sent to members who returned the CCCP survey that indicated that they have situations such as a hot tub where a backflow could occur. The letter will indicate that those people will be responsible for the cost of the backflow prevention assembly that will need to be installed to prevent contamination to potable water if backflow occurs. It was also recommended that we consider a disclaimer regarding hot water tanks especially in the case of old tanks.

Water meters-

Per Sue, we have until January 22, 2017 to be fully metered. Dianne made a motion to approve spending up to \$5,000 on meters to get the ball rolling. Fred seconded the motion, and it was moved and carried.

The Insurance Committee-formed at the last annual meeting for researching umbrella policy issues and liability issues for the community was brought up by Dianne. An Umbrella policy was purchased. Dianne will contact John Horn to get further insurance discussion moving with the committee.

## New Business

Speeding in the community (not really new business!)-Since Island County doesn't allow roads that they maintain to be posted at less than 25 mph, it was suggested that we add signage to the Beverly Beach signs at each end of the community regarding speeding and children in the area.

Summer watering schedule-is the schedule as it has been recommended over the past several years fair to all? Ron will look at rewriting the schedule.

Emergency contacts-

The gully beach access was discussed briefly regarding future improvements, etc. Tabled for future discussion.

Beverly Beach Improvement Club-name change? With talk of a possible 2 tiered membership at the last annual meeting, might we want to consider a name change such as Beverly Beach Owners Association or some other such name, or possibly even going back to the original name of Beverly Beach Community Club? Tabled for future discussion.

Terry asked about the By-Law requirement for a 2<sup>nd</sup> signature on checks over \$500, specifically for Sue Wicklund's salary since it is an expected ongoing monthly expenditure. Fred suggested paying Sue twice per month to avoid having to deal with that requirement. Terry will check to see if it makes any difference in Sue's withholding from her pay or her net pay and get back to Sue to determine if any changes will be made in that respect.

Terry brought up a change in the amount of the stipend for the Secretary-Treasurer position from \$100 to \$200 that had come about. Conversation continued and Anita made a motion that the stipend be increased to \$250 year round. Dianne seconded it and it was moved.

Meeting adjourned at 1:30 PM.

Respectfully submitted,

Terry Hawthorne  
Secretary -Treasurer